



Candidate Brief

Non-States
Commissioner
2024



Contents

Foreword	01
About Jersey Overseas Aid	02
The Commissioners	03
The Role	04
Key Responsibilities	05
Key Skills & Experience	05
Terms Of Appointment	06
How To Apply	06



Foreword

Dear Candidate,

Thank you for your interest in the role of Non-States Commissioner with the Jersey Overseas Aid Commission, the statutory governance and oversight body for Jersey Overseas Aid (JOA).

As Chair, I believe all Commissioners, individually and as a team, must demonstrate a commitment to the organisation's mission and values, and ensure that our efforts are both impactful and sustainable.

We are seeking a proactive and experienced individual who will join our team as one of three Non-States Commissioners and contribute to the programme-funding decisions, strategic direction and overall governance of the organisation.

I look forward to meeting the candidates who are interested in filling this important and rewarding position.

Deputy Carolyn Labey
Chair and States Commissioner

About Jersey Overseas Aid

Jersey Overseas Aid is internationally renowned for the highly effective assistance it provides to hundreds of thousands of the world's poorest and most vulnerable people. Where there is poverty, displacement, or hunger, Jersey stands up to help. JOA is the Island's international aid agency, dedicated to tackling global poverty and injustice by supporting sustainable development and humanitarian relief, and empowering vulnerable communities. The organisation operates under the oversight and guidance of a board of six Commissioners (three States Commissioners and three Non-States Commissioners), which ensures that Jersey's public funds are used in the most appropriate way in order to make a meaningful global impact that reflects the generosity and global citizenship of Jersey residents.

For more information about our initiatives and impact, please visit joa.je.





The Commissioners

Jersey Overseas Aid is managed by a small team of professional staff and governed by a Commission, which is appointed by the States of Jersey (the Island's elected parliament) and chaired by Jersey's Minister for International Development.

Current Commissioners:

Deputy Carolyn Labey
Chair and States Commissioner

Douglas Melville
Vice-Chair and Non-States Commissioner

Connétable Philip Le Sueur
States Commissioner

Therese Morel
Non-States Commissioner

Deputy Steve Ahier
States Commissioner

Alistair Calvert
Non-States Commissioner

The Role

We are seeking a proactive and experienced individual to join JOA's six-member governing board as a Non-States Commissioner in January 2025.

This is a voluntary, non-remunerated position, with an initial term of three years, which is renewable, subject to confirmation by the States Assembly.

As a Commissioner, you will help shape the strategic direction and governance of Jersey's international relief and development programme, joining a group of highly motivated volunteers.



Key Responsibilities

Strategic Oversight

Collaborate with fellow Commissioners and the executive team to set and monitor JOA's strategic objectives, ensuring they align with the organisation's mission to support global development and humanitarian efforts.

Governance and Compliance

Uphold robust governance practices and ensure compliance with all regulatory and financial standards. Offer expert oversight to ensure the organisation's resources are deployed effectively and efficiently.

Financial Oversight

Leverage your experience in finance, governance, or compliance to provide guidance on financial planning, risk management, and the allocation of funds to emergency and development projects.

Grant Application Review

Review and evaluate grant applications for a range of emergency relief and development projects, ensuring funds are directed where they will have the most impact.

Attend Monthly Meetings

Participate in monthly board meetings and contribute to the strategic discussions that shape JOA's approach to global humanitarian relief.

Stakeholder Engagement

Build and maintain relationships with key stakeholders, including government, international partners, and donors, to enhance the effectiveness and outreach of JOA's mission.

Promote JOA's Mission

Serve as an ambassador for Jersey Overseas Aid, advocating for its values and objectives to diverse audiences, both locally and internationally.

Key Skills & Experience

Finance & Governance Expertise

Proven experience in financial management, organisational governance, or regulatory compliance, ideally at a senior level.

Ability to offer strategic financial oversight, to ensure that resources are used efficiently and effectively.

Governance & Oversight

Strong understanding of governance principles and previous experience of ensuring organisations meet their legal and regulatory responsibilities.

Proactive & Solution-Oriented

A proactive and dynamic mindset, with the ability to identify risks and challenges and develop effective solutions.

Demonstrably highly motivated to have a positive impact on the effectiveness of the board and the direction of the organisation.

Commitment to Global Development

A demonstrable interest in overseas aid, humanitarian work, and sustainable development, supported by relevant professional or personal experience.

Relationship Building & Collaboration

Excellent interpersonal skills, with the ability to collaborate with a diverse range of stakeholders and foster strategic partnerships.

Ability to inspire and to communicate a shared vision while working effectively within a team.

Desirable Experience

Experience in governance, risk management or compliance within a charitable, non-profit, or international development organisation.

Familiarity with the management of public funds or similar financial accountability models.



Terms of Appointment

This is a non-remunerated role.

You will serve an initial three-year term, which is renewable, subject to confirmation by the States Assembly.

The position requires Jersey residency.

By joining Jersey Overseas Aid, you will contribute to an internationally recognised organisation that is committed to making a significant impact on the lives of those most in need. If you have the experience, passion, and commitment to this role, we look forward to hearing from you.

How to Apply

Applications should be made by submission of a full CV detailing your qualifications, employment skills, and experience. Please also include a covering letter of no more than two pages setting out your interest and highlighting the most relevant aspects of your background.

Please summarise the most significant contribution or impact that you have made at board level, what you believe you could bring to JOA as a Non-States Commissioner, and how you meet the person specification.

Please include the names and contact details of two referees who are in a position to comment on you professionally, with a brief indication of how long and in what capacity they have known you (referees will not be contacted without your prior agreement).

Please also include your full contact details including daytime and evening telephone numbers.

The application should be sent by email to recruitment@vhr.je.

The closing date for applications is 27 October 2024.