

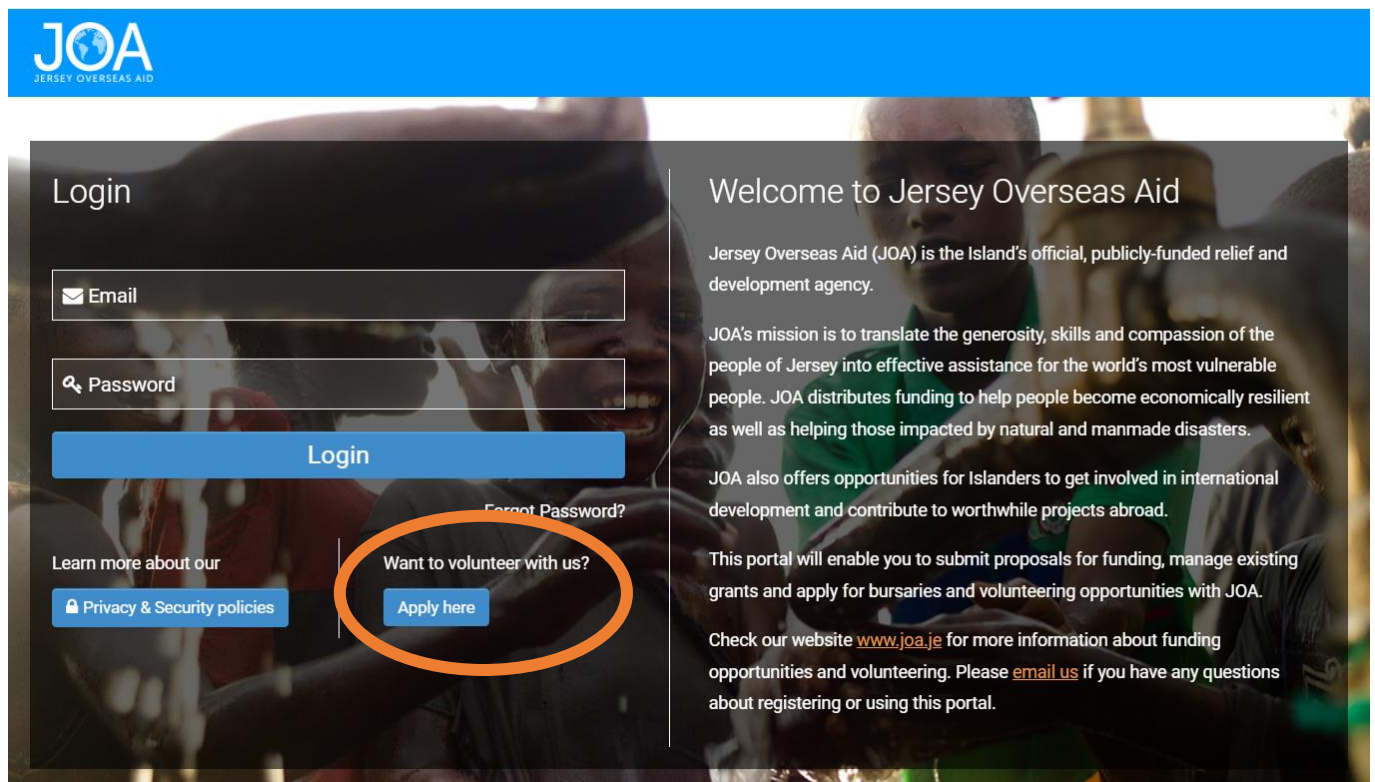
STEP 1: Registration

Please visit:

joa.smartsimpleuk.com

If you already have a username and password, please login and skip to step 2.

Please click on the **Apply here** button



The screenshot shows the JOA website interface. On the left, there is a 'Login' section with input fields for 'Email' and 'Password', a 'Login' button, and a 'Forgot Password?' link. Below the login section, there are links for 'Learn more about our Privacy & Security policies' and a 'Want to volunteer with us?' link, which contains an 'Apply here' button circled in orange. On the right, a 'Welcome to Jersey Overseas Aid' message provides information about JOA's mission and offers opportunities for Islanders to get involved in international development. It also mentions that the portal will enable users to submit proposals for funding, manage existing grants, and apply for bursaries and volunteering opportunities. A link to the website (www.joa.je) is provided for more information, and users are encouraged to email if they have questions.

PLEASE NOTE: You must be over 18 and a Jersey Resident to apply.

Please complete the contact information on the registration form. Once this is submitted you will receive a registration email containing your username and temporary password to access our Smartsimple system ready to apply for a volunteer project.

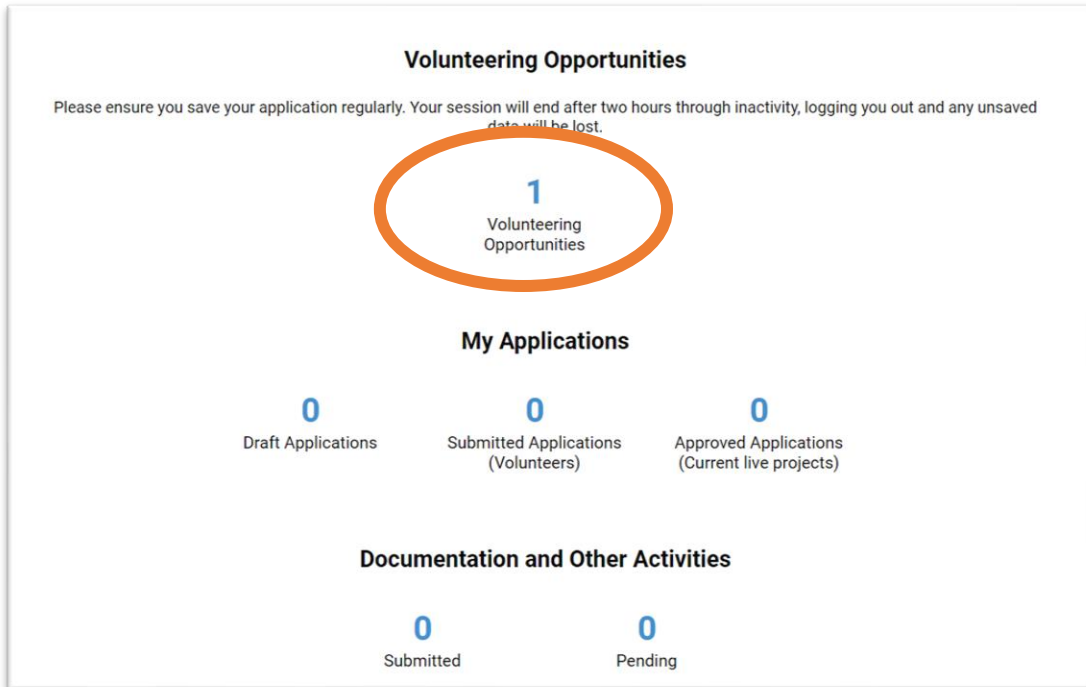
Please note, it may take up to five minutes for the username and password to be sent to your email address. Please check your junk/spam folders if your registration email does not appear directly into your inbox.

STEP 2: Apply for a volunteer project

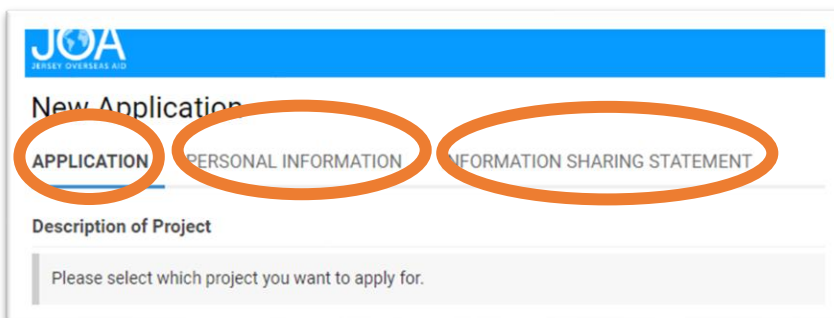
You should now have a username and password to login to SmartSimple (<https://joa.smartsimpleuk.com/>).

For security reasons, you may be asked for a verification code the first time you login. The verification code will be automatically sent to your email address.

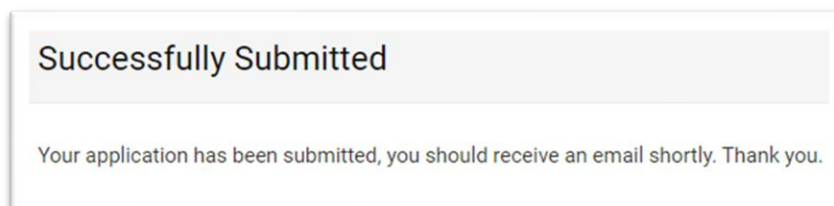
Once you have logged into the system, you will be directed to your dashboard.



Select **volunteering opportunities** and then click the 'Apply now' tab. Select the volunteer project you wish to apply for and fill out all the information requested on each of the three tabs and submit.



After submitting your application you will see the notification:



The deadline for applications is the 13th October 2024. Interviews will be held throughout October & November 2024.